

CONWAY TOWNSHIP PLANNING & ZONING ADMINISTRATOR

This position performs a variety of administrative duties and is responsible for providing customer service for the Planning and Zoning Department. The Planning & Zoning Administrator meets the citizens and other visitors at the zoning counter and on the phone, determines their needs, answers questions, issues zoning permits, and if necessary, refers them to the outside person or agency that can assist them. The administrator should have knowledge of or a willingness to learn the township zoning ordinance, Michigan Zoning Enabling Act, and relevant job vocabulary.

Duties will include:

- Providing information and advice to property owners, contractors, developers, engineers, architects, and others regarding land use procedures, floodplain requirements, zoning ordinances, and appeals procedures.
- Performing routine office tasks including data entry, file management, copying, managing department calendar and answering telephone.
- Develops and maintains automated tracking systems, hard copy files and digital records
- Researching a variety of planning issues from multiple sources

Job qualifications include exceptional organization and project management skills; oral communication and interpersonal skills to explain rules and procedures clearly to the public; exceptional organization and time and project management skills; problem-solving skills to gather relevant information to solve vaguely defined practical problems.

An applicant for employment or appointment to a public office may request that the application remain confidential. Upon such a request, the Township Board shall conduct the review and consideration of the contents of said applicant's application for appointment to public office in a closed session. Notwithstanding a request for confidentiality, any interviews of applicants for appointment to public office conducted by the Township Board must be held in an open meeting pursuant to the Michigan Open Meetings Act.

To apply, send letter of interest and resume, to: Elizabeth Whitt, Township Clerk, P.O. Box 1157, Fowlerville MI 48836-1157. Email: clerk@conwaymi.gov

Elizabeth Whitt
Conway Township Clerk
(5-22, 5-29, 6-5, 6-12 & 6-19-22 FNV)

Village of Fowlerville 213 South Grand Avenue Fowlerville, MI 48836 517-223-3771

Monday, May 9, 2022 Regular Village Council Meeting Minutes *Synopsis

*A synopsis is a brief summary of the motions that were made at the meeting. The complete set of minutes can be viewed on the website at www.fowlerville.org

The Regular Village Council Meeting was called to order by President Hill at 7:31 p.m., in the Council Chambers.

Recited at Public Hearing.

Trustees present: Hill, Heath, Bell, Curtis, Mayhew, and Mills.

Trustees absent: Helfmann.

Also, present: Clerk/Manager, Kathryn Rajala via Zoom, Village Accounting Assistant, Jamie Hartman, Chief of Police, John Tyler, and Assistant Village Attorney, Gordon Love.

Other employees in the audience: Village Finance Director, John McCurdy, Village Treasurer, Michelle Lamb, and DPW Crew Leader, Cathy Elliott

No Public Comments were received.

MOTION HEATH, SECOND MAYHEW, TO APPROVE THE AGENDA, AS AMENDED. VOICE VOTE. MOTION CARRIED.

MOTION BELL, SECOND MILLS, TO APPROVE THE CONSENT AGENDA, CONSISTING OF ITEMS 6.a. THROUGH 6. h. EXCLUDING 6. f, AS AMENDED. VOICE VOTE. MOTION CARRIED.

MOTION CURTIS, SECOND HEATH, TO SUPPORT THE MICHIGAN UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT BETWEEN THE VILLAGE OF FOWLerville AND COMCAST. VOICE VOTE. MOTION CARRIED.

MOTION CURTIS, SECOND HEATH, TO APPROVE ORDINANCE NO. 484, an ordinance of the Village of Fowlerville, Michigan Amending the Fowlerville Village Code of Ordinances by Amending Chapter 30, Article II, Division 2, Entitled Tax Increment Finance and Downtown Development Plan, Sections 30-61 & 30-62. ROLL CALL VOTE. AYES: CURTIS, HEATH, BELL, MAYHEW, MILLS, AND HILL. NAYS: NONE. ABSENT: HELFMANN. UNANIMOUS VOTE. MOTION CARRIED. MOTION CARRIED.

MOTION BELL, SECOND CURTIS, TO APPROVE RESOLUTION NO 22-06, a resolution to accept the 2021/2022 Fiscal Year Budget Amendment for the Fowlerville Downtown Development Authority and Downtown Authority Rental Fund. ROLL CALL VOTE. AYES: BELL, CURTIS, HEATH, MAYHEW, MILLS, AND HILL. NAYS: NONE. ABSENT: HELFMANN. UNANIMOUS VOTE. MOTION CARRIED. MOTION CARRIED.

MOTION BELL, SECOND MAYHEW, TO AMEND THE Water Supply System Agreement between the Village of Fowlerville and the Township of Handy BY EXTENDING THE TERM OF THE AGREEMENT BY 5 YEARS FROM TODAY'S DATE AND ALLOWING WITHIN THOSE 5 YEARS TO USE THE REMAINING ALLOCATED 246 REUS AT A RATE OF \$3247. ANY FUTURE REU BEYOND THIS TERM WILL PAY THE VILLAGE GOING RATE.

ROLL CALL VOTE. AYES: BELL, MAYHEW, CURTIS, HEATH, MILLS, AND HILL. NAYS: NONE. ABSENT: HELFMANN. UNANIMOUS VOTE. MOTION CARRIED. MOTION CARRIED.

MOTION BELL, SECOND MILLS, TO APPOINT TRUSTEE MAYHEW AND TRUSTEE MILLS AS 2 ALTERNATIVES TO THE SYSTEM POLICY BOARD. VOICE VOTE. MOTION CARRIED.

MOTION MAYHEW, SECOND MILLS, TO ADJOURN THE MEETING AT 8:04 P.M., VOICE VOTE. MOTION CARRIED.

Respectfully Submitted,
Kathryn Rajala, CMMC, MiPMC
Village Clerk/Manager
(6-19-22 FNV)

517-223-8760
206 E. Grand River
P.O. Box 937
Fowlerville, MI 48836



www.fowlervillenewsandviews.com
fowlervillenews@gmail.com

"Serving the Local Communities"

**NOTICE OF PUBLIC HEARING
HANDY TOWNSHIP
BOARD OF TRUSTEES
2022-2023 PROPOSED
BUDGET
JUNE 20, 2022**

The Handy Township Board of Trustees will hold a public hearing on the proposed General Fund Budget for the July 1, 2022- June 30, 2023 fiscal year on Monday, June 20, 2022, at 7 p.m., in the Handy Township Board Room located at 135 & 137 N. Grand Avenue (use rear entrance to board room), Fowlerville, MI. **The property tax millage rate proposed to be levied to support the proposed budget will be subject of this hearing.** Copies of the proposed budget can be viewed at the township office during regular business hours of Monday, Wednesday, and Thursday, 9 a.m. – 5 p.m., after June 13, 2022. Written comments must be received by Laura A. Eisele, Clerk, at the Township Office on or before June 16, 2022, at 4 p.m.

Laura A. Eisele
Handy Township Clerk
(6-12 & 6-19-22 FNV)

**NOTICE OF PUBLIC HEARING
FOWLerville DISTRICT
LIBRARY
BOARD OF TRUSTEES
2022-2023 PROPOSED
BUDGET**

PLEASE TAKE NOTICE that on Wednesday, June 29, 2022 the Fowlerville District Library Board of Trustees will hold a public hearing to consider the Library's proposed July 1, 2022-June 30, 2023 fiscal year budget. This hearing will begin at 6:30 p.m. at the Library located at 130 South Grand Avenue, Fowlerville, Michigan.

The Library may not adopt its proposed 2022-2023 budget until after the public hearing. A copy of the proposed budget is available for public inspection at the Library during business hours.

The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.

Melissa Landek-Salgado
President, Board of Trustees
Fowlerville District Library
(6-19-22 FNV)